

CAMBRIDGE SUITES HOTEL

***halifax**

hotel overview

LOCATION

Cambridge Suites Hotel is in the heart of the city, only steps away from the Nova Centre, The Scotiabank Centre and the business district. We are within walking distance of many historic sites, entertainment and shopping.

ACCOMMODATIONS

Our spacious rooms feature a kitchenette area including mini fridge, microwave, wet bar, and coffee maker, with dishes made available upon request. Our guest rooms offer complimentary continental breakfast, Wi-Fi and voicemail service. We are a 100% smoke free hotel.

GUEST ROOM CATEGORIES

Studio Guestroom:

Our open concept style with everything you require, including a luxurious queen bed and a pullout sofa or you can have or two queen beds. Harbourview suites are available.

Junior Suite:

In this suite you'll enjoy a private bedroom with a queen size bed and a pullout sofa in the living room.

One Bedroom Suite:

This is our most spacious suite offering a separate bedroom with either one king size or two beds and a pullout sofa in the living room. Harbourview suites are available.

HOTEL FACILITIES

Our fitness center is complete with exercise equipment, weights, sauna and a whirlpool tub.

Our roof top patio offers a spectacular panoramic view of the city.

We also offer:

- Coin operated laundry facilities
- Check in – 4:00 pm/Check out – 12:00 pm
- Free newspapers available in the lobby
- Express check in/check out services
- Room Services

BREAKFAST

Complimentary Continental Breakfast is served daily in the restaurant for all overnight guests.

PARKING

Over 100 heated underground parking spaces available. Parking is secure and is reserved for hotel guests only for a fee of \$27 per night plus tax.

MEETING FACILITIES

Cambridge Suites has 4 flexible function spaces that can accommodate groups from 5–80 people.

catering overview

GUARANTEES

Our catering office must be notified of the number of guests to be served by 12pm, a minimum of 3 business days prior to your function. The hotel reserves the right to relocate functions to an alternate suitable hotel location based on confirmed numbers.

FUNCTION OR EVENT TIMES

Your function or event must adhere to the contracted start and end times. The hotel must authorize arriving prior to or occupying the room after the contracted times.

CREDIT POLICY

All private functions require a non-refundable deposit at the time of booking. Please refer to sales agreement for deposit amount. Fifty per cent (50%) of the anticipated charges are due 30 days prior with the balance due upon conclusion of event.

Clients requesting direct invoicing must allow three (3) weeks to process your credit application.

Please contact our Sales & Meetings Manager for application details. Payment on all accounts is net 30 days.

BEVERAGE SERVICE

All alcoholic beverages served in our function rooms or public spaces must be provided by the Hotel.

SPECIALTY MENUS

The enclosed menus feature a selection of our most popular items. These are only suggestions, and our Chef would be delighted to arrange banquet menus to suit your particular requirements. We pride ourselves on paying full attention to health and specific dietary needs. Specialty items can be purchased and prepared by the hotel.

Alternate meals requested by a guest during your function will be brought to your attention and any additional charges will be added to your final invoice.

ALLERGIES AND DIETARY RESTRICTIONS

The culinary team does their best to accommodate any guest who may have dietary restrictions and/or food allergies. With that in mind, we are happy to make adjustments to the existing menu with proper notice of up to 5 days prior to your event. If you have any questions or concerns, please feel free to discuss them with your event manager. Any allergies that arise without notice will be accommodated where possible with an additional fee.

REMOVAL OF FOOD FROM PROPERTY

City and Provincial Health regulations governing our food service require that all food served to your function be supplied by the hotel and not from any external source or supplier. As well, we are responsible to ensure remaining food items are not removed from hotel property upon completion of your event.

LIABILITY AND DAMAGES

The Hotel reserves the right to inspect and control all private functions. Cambridge Suites assumes no responsibility for personal property or equipment brought to the premises. Any damage done to the hotel property caused by function participants is the responsibility of the convener for that event.

AUDIO-VISUAL REQUIREMENTS

Allow us to assist you with the planning of these details. Full details on pricing and specifications can be discussed with our sales department.

MANDATORY ENTERTAINMENT AND MUSIC FEES

ReSound Music Licensing Company of Canada and SoCan levy fees for all events in which music or entertainment are employed. These fees are ruled by the Copyright Approval Board of Canada and will automatically be applied to your hotel invoice as follows. Prices are subject to change without notice:

RESOUND

| | |
|--|---------|
| 1 to 100 People, Music without Dancing | \$9.25 |
| 1 to 100 People, Music with Dancing | \$18.51 |

SoCAN

| | |
|--|---------|
| 1 to 100 People, Music without Dancing | \$22.06 |
| 1 to 100 People, Music with Dancing | \$44.13 |

PRICING

All prices are subject to change without notice and are subject to applicable taxes and gratuities.

BOXES AND MATERIALS

Any items that you need to ship in advance are to be labeled with your hotel contact, event name and date of function.

Please forward to the following address:

c/o: The Cambridge Suites Hotel
1583 Brunswick Street Halifax,
NS B3J 3P5

Any packages received prior to 1 week before event date is subject to a storage fee of \$10 per box, per day.

breaks

BEVERAGES

| | |
|--|----------------|
| Freshly Brewed Coffee and Assorted Teas | \$4 per person |
| Assorted Soft Drinks (charged on consumption) | \$3.75 each |
| Assorted Juices (charged on consumption) | \$3.75 each |
| Bottled Water (charged on consumption) | \$3.75 each |
| Sparkling Water (charged on consumption) | \$4.50 each |
| Milk 2% | \$10 per liter |
| Chocolate Milk | \$10 per liter |
| Non-dairy alternative upon request - oat will be provided. | |

PASTRIES AND SNACKS

| | |
|---------------------------------------|-------------------|
| Fresh Baked Muffins | \$4 per person |
| Assorted Pastries | \$5 per person |
| Assorted Sweets | \$3.75 per person |
| Fresh Whole Seasonal Fruit | \$2.50 each |
| Crudités with Dip..... | \$6 per person |
| Freshly Baked Cookies | \$3.50 per person |
| Assorted Cheese and Charcuterie | \$15 per person |
| Assorted Energy Bites..... | \$4.50 per person |
| Sweet loaves (serves 8) | \$28 per loaf |

CHOICE OF

- Blueberry
- Banana Chocolate Chip
- Fruit and Nut
- Lemon Raspberry

| | |
|--|----------------|
| House-made Smoothie (minimum of one litre)..... | \$32 per litre |
| Fresh Sliced Fruit | \$8 per person |
| Tortilla Chips and Salsa | \$7 per person |
| Flatbread with house-made Hummus or Tzatziki | \$7 per person |
| Assorted Individual Yogurt with Granola and Honey..... | \$5 per person |
| Individually Packaged Popcorn | \$4 each |
| Assorted Chocolate Bars | \$4 each |
| Individually Packaged Chips..... | \$4 each |
| Individually Packaged Granola Bars | \$4 each |

breakfast buffet

CONTINENTAL BREAKFAST\$19 per person

Croissants
Assorted Pastries
Seasonal Sliced Fruit
Assorted Juices
Coffee and Assorted Teas

EARLY RISER\$22 per person

Yogurt, Granola, and Honey
Banana Bread
Seasonal Sliced Fruit
Smoothies
Assorted Juices
Coffee and Assorted Teas

CAMBRIDGE CLASSIC\$26 per person

Scrambled Eggs

CHOICE OF ONE

- Bacon
- Sausage

Assorted Seasonal Sliced Fruit
Home Fries
Breads & Bagels with Butter and Jam
Muffins
Assorted Juices
Coffee and Assorted Teas

ADDITIONS

Ham, Bacon, or Sausage\$5 per person
Grilled Tomato\$4 per person
Home Fries\$4 per person

lunch buffets

All Lunch Buffets are Served with Gourmet Cookies, Coffee, and Tea

DELUXE WRAPS\$26 per person

Chef's Choice Soup
Garden Salad with Balsamic Dijon Dressing

- Turkey, Havarti, Mixed Greens, Tomatoes, and Chipotle Aioli
- Roast Beef, Bell Pepper, and Horseradish Mayo
- Grilled Chicken, Mixed Greens, Tomatoes, and Chipotle Aioli
- Roasted Vegetables with Hummus

GOURMET SANDWICHES\$30 per person

Chef's Choice Soup
Garden Salad with Balsamic Dijon Dressing

- Turkey, Brie, and Apple Butter on Croissant
- Prosciutto, Sundried Tomato Pesto and Provolone on Ciabatta
- Ham, Smoked Gouda, Pickled Slaw, Dijon Mayo on Croissant
- Grilled Chicken, Mixed Greens, Tomatoes, Chipotle Aioli, on Ciabatta
- Tomato, Roasted Red Pepper, Mozzarella, Basil Pesto, and Balsamic Reduction on Ciabatta

CHILI AND CORNBREAD\$30 per person

Seasonal Salad
Fresh Baked Corn Bread

TOPPINGS

| | |
|-------------------|---------------------|
| • Shredded Cheese | • Pickled Jalapeños |
| • Sour Cream | • Tortilla Chips |

CHOICE OF CHILI

- Beef Chili
- Three Bean Chili

FLATBREAD LUNCH\$26 per person

Seasonal Salad
Chef's Choice Soup

CHOICE OF

- Italian Salami with Mozzarella
- Margarita

PASTA \$28 per person

Garlic Bread

CHOICE OF ONE SALAD

Caesar Salad

Garden Salad

CHOICE OF ONE ENTRÉE

- Spaghetti Bolognese
- Chicken, Roasted Red Pepper, and Goat Cheese Penne
- Mushroom Ravioli with Spinach Cream Sauce

MEDITERRANEAN \$30 per person

Pitas

Fattouch Salad

Hummus & Tzatziki

Lemon Roasted Potatoes

CHOICE OF ONE ENTRÉE

- Grilled Chicken with Lemon and Oregano
- Beef Meatballs with Tzatziki
- Roasted Marinated Greek Tofu

BARBECUE \$30 per person

Garden Salad

Traditional Potato Salad

Coleslaw

CHOICE OF 1 ENTRÉE two entrees add \$5 per person

- Pulled Pork
- BBQ Chicken
- Charred Marinated Tofu with Chili Garlic Oil

bar & reception options available

SEE CATERING MANAGER FOR DETAILS

audio-visual

PROJECTION EQUIPMENT

| | |
|---------------------|-----------|
| LCD Projector | \$200 |
| VGA Cord | No Charge |
| HDMI Cord | No Charge |

SCREENS

| | |
|----------------------------|------|
| 6-foot Tripod Screen | \$25 |
|----------------------------|------|

AUDIO EQUIPMENT

| | |
|---------------------------|-------|
| Handheld Microphone | \$150 |
| 65" LCD TV | \$150 |
| Meeting Owl | \$250 |
| Laptop | \$200 |

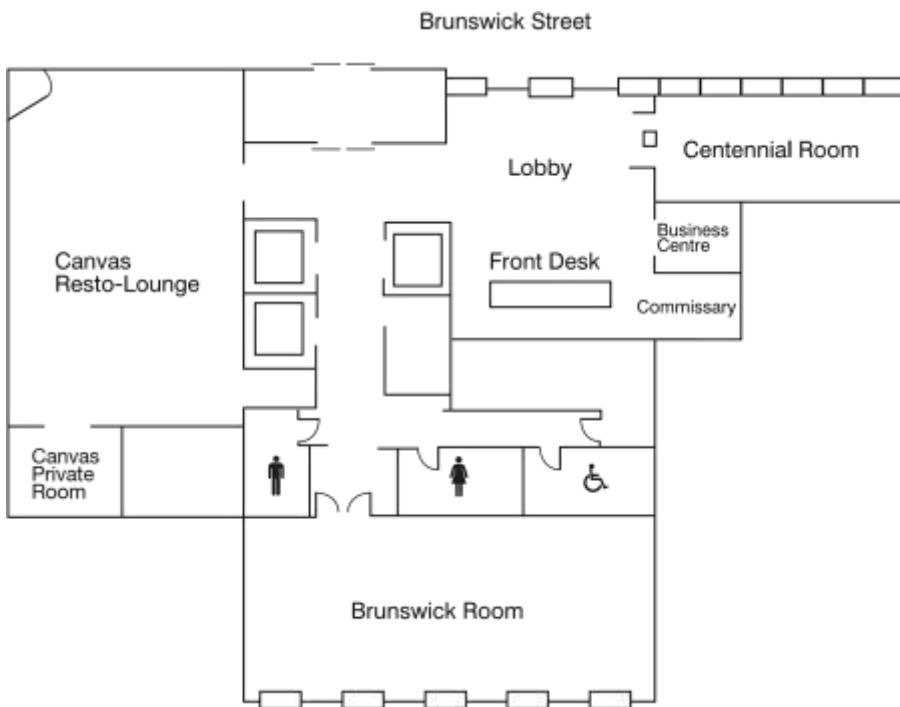
CONFERENCE ACCESSORIES

| | |
|---------------------------------------|-------|
| Flip Chart & Markers with Easel | \$50 |
| Easel | \$15 |
| Slide Advancer | \$30 |
| Speakerphone | \$50 |
| Podium | \$50 |
| Podium & Microphone | \$150 |
| Power Bar | \$5 |
| Extension Cord | \$5 |

Prices are per day and subject to 14% HST

meeting rooms + capacities

| Room | Dimensions | | Maximum Capacity (number of persons) | | | | | | |
|-----------------|------------|--------------|--------------------------------------|---------------|------------|------------|---------------|---------|--|
| | Dimensions | Area Sq. ft. | Reception | Theatre Style | Class Room | Board Room | Dining Rounds | U Shape | |
| Centennial Room | 40 x 15' | 600 | 40 | 50 | 20 | 30 | 32 | 25 | |
| Brunswick Room | 57 x 20' | 1140 | 80 | 90 | 40 | 50 | 56 | 50 | |
| Private Room | | 345 | 25 | 20 | 10 | 20 | 20 | 10 | |
| Rooftop Patio | | | 50 | | | | | | |
| Canvas | | 2009 | 130 | | | | | | |



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CONTACT US

Cambridge Suites Hotel
1583 Brunswick Street
Halifax, Nova Scotia B3J 3P5 Canada

Hotel: 902.420.0555

Reservations: 800.565.1263 www.cambridgesuiteshalifax.com